

QuickBooks Online Series

1

Week 2





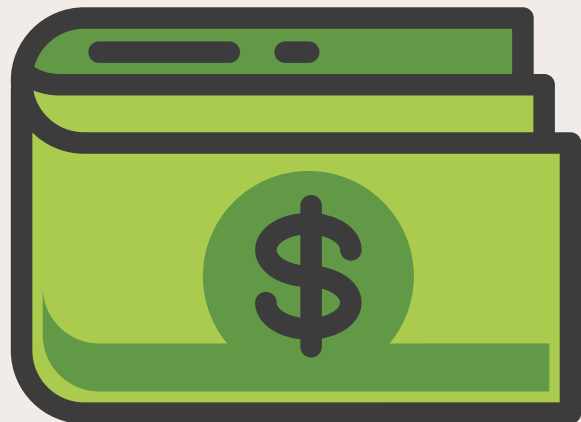
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Funded in part through a cooperative agreement with the U.S. Small Business Administration.



Agenda

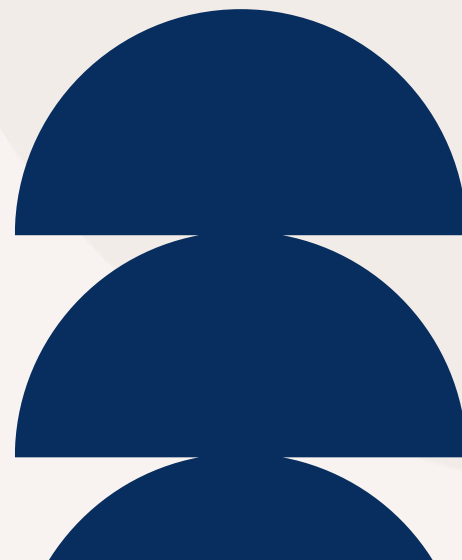
Week 1 Recap

Chart of Accounts

Merging/Inactive Accounts

Bank Transactions

Products and Services

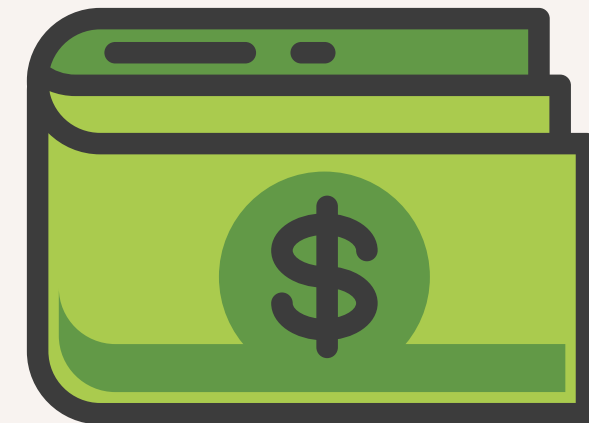




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Week 1 Recap

- Accounting Basics
 - Accounting Methods
 - Tools of Accounting
 - Basic Bookkeeping Files
- 5
- Introduction to QuickBooks Online



Double Entry Accounting

Debit

Credit

Increase +

Asset

- Decrease

Decrease -

Liability

+ Increase

Decrease -

⁶ Equity

+ Increase

Decrease -

Income

+ Increase

Increase +

Expense

- Decrease



QuickBooks time

<https://qbo.intuit.com/redirect/testdrive>

