

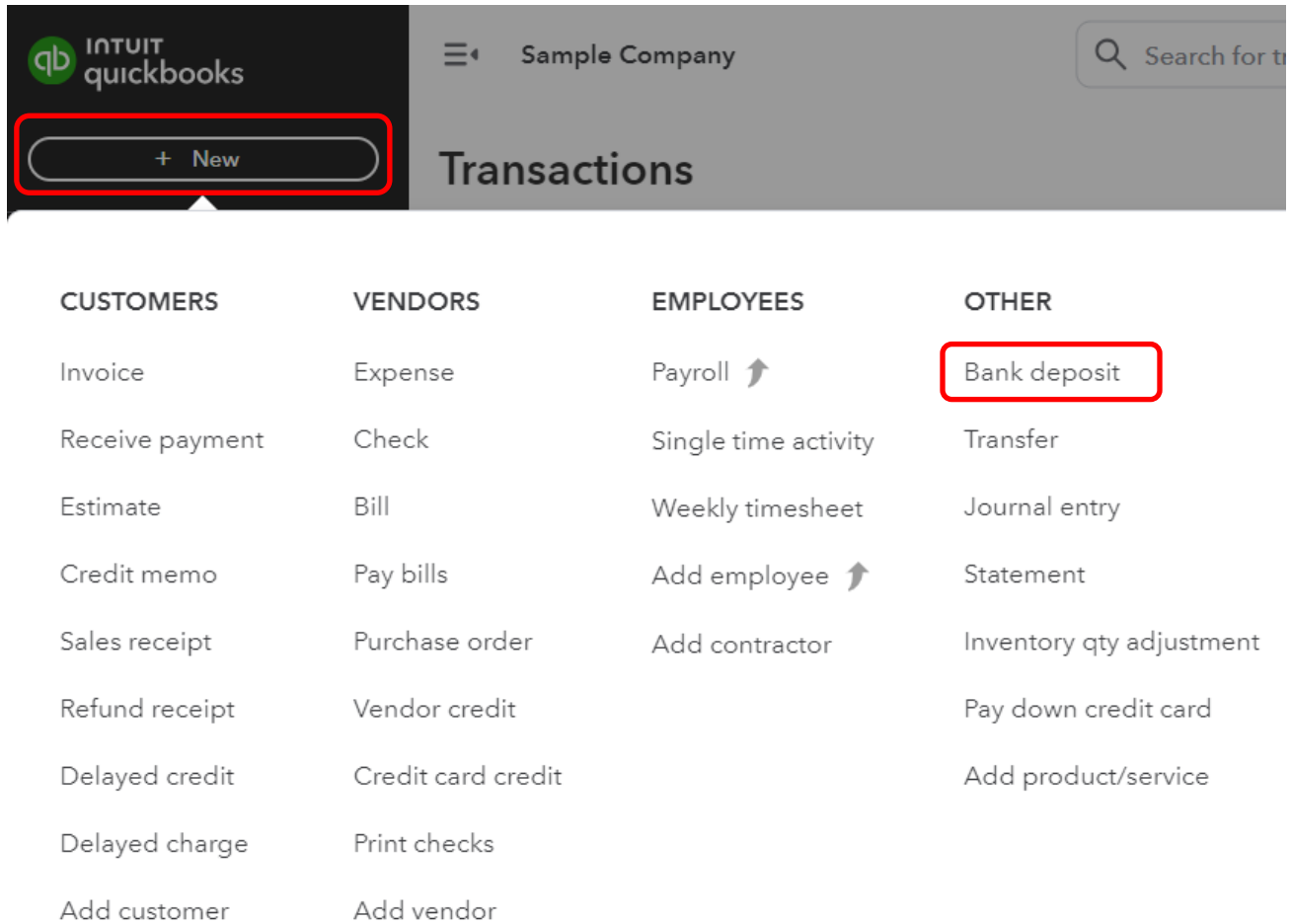
From Undeposited Funds to Checking

1. Click **Transactions**
2. Click **Chart of Accounts**
3. Click **Undeposited Funds**

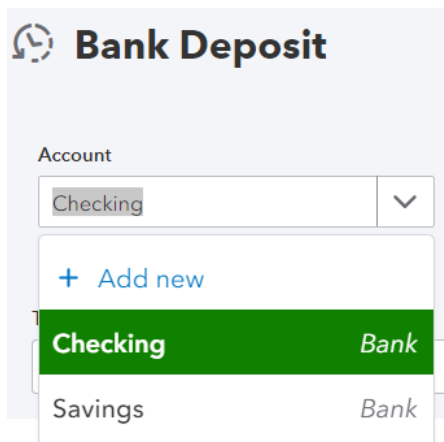
Transactions

	Bank transactions	App transactions	Receipts	Reconcile	Rules	Chart of accounts
<input type="checkbox"/>	NAME ▾		ACCOUNT TYPE ▾			DETAIL TYPE ▾
<input type="checkbox"/>	Savings		Bank			Savings
<input type="checkbox"/>	Accounts Receivable (A/R)		Accounts receivable (A/R)			Accounts Receivable (A/R)
<input type="checkbox"/>	Inventory Asset		Other Current Assets			Inventory
<input type="checkbox"/>	Prepaid Expenses		Other Current Assets			Prepaid Expenses
<input type="checkbox"/>	Uncategorized Asset		Other Current Assets			Other Current Assets
<input checked="" type="checkbox"/>	Undeposited Funds		Other Current Assets			Undeposited Funds

4. Click **+ New** and select **Bank Deposit**.



5. Click **Account** dropdown, choose the account you want to put the money into.



6. Select the checkbox for the transaction.

Select the payments included in this deposit

<input checked="" type="checkbox"/>	RECEIVED FROM ▲	DATE	TYPE	PAYMENT METHOD	MEMO	REF NO.	AMOUNT
<input checked="" type="checkbox"/>	Cool Cars	01/06/2024	Payment	<input type="text" value="Enter Text"/>	<input type="text"/>	<input type="text"/>	1,675.52
<input checked="" type="checkbox"/>	Freeman Sporting Goods:0969 Ocean View Road	01/06/2024	Payment	<input type="text" value="Enter Text"/>	<input type="text"/>	<input type="text"/>	387.00

1 - 2 of 2 results « < 1 > »

Total 2062.52
Selected Payments Total 2062.52

7. Click **Save and close** or **Save and new**.